



## Primary Admissions Criteria

Hunwick Primary School follows the Local Authority policy for admissions. If you wish to visit the school at any time, then please do not hesitate to contact the office, on **01388 602150**.

The present admission limit for our school is 29 per year group. We have one intake into Reception in September. In the Autumn Term, Durham County Council provide information about how parents/carers can apply for school using their online service. This information is handed out to all parents/carers of children who attend local nurseries. It is then up to parents/carers to ensure that applications are made online or they must request a paper application form from Admissions which is to be returned directly to Durham County Council before the deadline in January. The school cannot be held responsible for late admissions or lost forms.

You can apply through one of the following methods:

a) Complete a form through Durham County Council's on-line admission system:  
[https://ems.durham.gov.uk/CCSEnterprise\\_Admissionsonline\\_LIVE/default.aspx](https://ems.durham.gov.uk/CCSEnterprise_Admissionsonline_LIVE/default.aspx)

b) Request a form direct from School Admissions at:  
School Admissions  
Children & Young People's Services  
County Hall  
Durham  
DH1 5UJ  
Tel (0191) 383 4576

You will receive confirmation of a place the following April. If successful, your child will be invited into school during the term prior to starting for induction sessions and you will be invited to an Induction Evening in the Summer Term.

It may not be possible to offer your child a place at your chosen school if that school receives more applications than it can take within its admission limit. Where this happens, places will be allocated according to the following criteria in order of priority as outlined:

1. Children who are 'looked after' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order;
2. Medical reasons;
3. Sibling links;
4. Distance.

Further details can be found at <http://www.durham.gov.uk/media/5061/Primary-school-admissions-brochure-2015---16/pdf/PrimarySchoolAdmissionsBrochure2015-16.pdf>