

Hunwick Primary School

Cloud Service Providers



The school uses cloud based service providers to facilitate access to resources and other services that are provided online. As a result of using these services data will be stored and/or transmitted between the school and the provider.

Before using these services the school will undertake a risk assessment to ensure that the data will be handled in accordance with our policies and data protection legislation.

This document contains details of each cloud based service provider and summarises the type of data that will be handled by them. It is divided into sections that cover the different types of service.

Services for Pupils or Parents

The school may share limited information about children with cloud based service providers to support the education of pupils. The data will be limited to what is required to provide the service.

Parents will be asked to opt in to these services before we enrol their child by completing the cloud services consent form. Parents will be able to opt out of the service at any time after they have provided consent by contacting the school office. Where a parent decides to not opt in to a service the school will do all that we reasonably can to provide an offline alternative.

Accelerated Reader

Service Provider: Renaissance Learning

Website: <http://www.renlearn.co.uk/accelerated-reader/>

Purpose: Reading assessment

Data Shared: full name, UPN, DOB, Gender, assessment data

Service Type: Purchased

Year Groups Enrolled: Y2 - Y6

Risk assessment date: March 2018

ClassDojo

Service Provider: Class Twist Inc

Website: <https://www.classdojo.com>

Purpose: Behaviour management

Data Shared: First name & Surname initial

Service Type: Free

Year Groups Enrolled: All

Risk assessment date: December 2016

Google G Suite for Education

Service Provider: Google

Website: <https://www.google.co.uk/edu/>

Purpose: email, apps, file storage, learning platform, Chromebook logins

Data Shared: full name

Service Type: Free

Year Groups Enrolled: All
Risk assessment date: December 2016

Lexia Core 5

Service Provider: Lexia Reading (Rosetta Stone)
Website: <http://www.lexialearning.com/products/core5>
Purpose: Reading assessment and resources
Data Shared: full name, class, assessment data
Service Type: Purchased
Year Groups Enrolled: Selected Students
Risk assessment date: December 2016

My Maths

Service Provider: Oxford University Press
Website: <https://www.mymaths.co.uk/>
Purpose: Maths assessment and resources
Data Shared: full name, class
Service Type: Purchased
Year Groups Enrolled: All
Risk assessment date: May 2018

Times Tables Rock Stars

Service Provider: Maths Circle Ltd
Website: <https://ttrockstars.com/>
Purpose: Maths assessment and resources
Data Shared: full name, DOB, class, UPN, Gender
Service Type: Purchased
Year Groups Enrolled: Y1 to Y6
Risk assessment date: September 2019

Mable

Service Provider: Mable Therapy Ltd
Website: <https://mabletherapy.com>
Purpose: Speech and Language Therapy
Data Shared: full name, DOB, class, UPN, Gender, Images
Service Type: Purchased
Year Groups Enrolled: Selected Children (Subject to individual consent)
Risk assessment date: September 2019

Services for School Management

The school will use some cloud based services that assist with the management and running of the school. This will include communications systems. This will be done in accordance with school policies.

As these are required for the day to day running of the school there is no option to opt out, however data will be treated as confidential and sensitive data will always be encrypted.

Google G Suite for Education

Service Provider: Google

Website: <https://www.google.co.uk/edu/>

Purpose: email, apps, file storage, learning platform

Data Shared: full name, details of students stored or transmitted in files or mentioned in emails (subject to data protection policy conditions)

Service Type: Free

Year Groups Enrolled: All

Risk assessment date: December 2016

SIMS

Service Provider: Capita

Website: <http://www.capita-sims.co.uk/>

Purpose: registration on mobile devices

Data shared: pupil names, DOB, contact details, attendance data, SEN, medical, statistical

Service Type: Purchased

Year Groups Enrolled: All

Risk assessment date: December 2016

Durham County Council

Service Provider: Durham County Council

Website: <http://www.durham.gov.uk/article/2259/Privacy-and-data-protection>

Purpose: Local authority school management systems, email

Data shared: all student information, all school information, communications

Service Type: Government

Year Groups Enrolled: All

Risk assessment date: December 2016

SchoolComms

Service Provider: Isuz Ltd. trading as Schoolcomms

Website: <https://schoolcomms.com/>

Purpose: Messaging, payments

Data Shared: full name, address, telephone numbers, email addresses, parent/contact names

Service Type: Purchased

Year Groups Enrolled: All

Risk assessment date: December 2016

Cool Milk

Service Provider: Cool Milk at School Ltd

Website: <http://www.coolmilk.com>

Purpose: Milk management

Data Shared: Data will be entered by parents (School will only access for info)

Service Type: External

Year Groups Enrolled: No children enrolled by school

Risk assessment date: March 2018

Swimphony

Service Provider: Kinetic Insight Ltd

Website: <http://kinetic-insight.com/swimphony/>

Purpose: School swimming programme management

Data Shared: full name, medical requirements, details of swimming assessment

Service Type: Purchased (Contract through local authority)

Year Groups Enrolled: Students taking part in swimming lessons

Risk assessment date: Awaiting Assessment (Not currently approved for use)

2 Build a Profile

Service Provider: 2 Simple Software

Website: <https://www.2simple.com/2buildaprofile>

Purpose: EYFS Assessment

Data Shared: full name, class, DOB, photographs, assessment data

Service Type: Purchased

Year Groups Enrolled: EYFS

Risk assessment date: April 2018

Speech Link

Service Provider: Speech Link Multimedia

Website: <https://speechlink.co.uk/auth/login>

Purpose: EYFS/KS1 Speech and Language Assessment

Data Shared: full name, class, DOB

Service Type: Purchased

Year Groups Enrolled:

Risk assessment date: April 2018

Other Online Services

This section covers online services that have been identified where some non-confidential data may be shared. This could include a mobile device where a photo is backed up to an online service or a situation where a pupil uses an online photo editing site where no login is required. Controls will be in place to control this data such as supervision for students.

Due to the nature of the internet which is constantly evolving this list will be far from complete. To control how data is used the school will enforce acceptable use policies for staff and students. In addition the school has a data protection policy and online safety policy which will be followed to prevent unapproved data exposure.

iPads/iCloud

Service Provider: Apple

Website: <http://www.apple.com/uk/icloud/>

Potential data shared: photos or notes synchronised using iCloud

Controls: Used subject to the school acceptable use policy. No student info is allowed to be shared.

Risk assessment date: December 2016

Kindle

Service Provider: Amazon

Website: <https://www.amazon.co.uk/>

Potential data shared: none

Controls: Used subject to the school acceptable use policy. No student info is allowed to be shared.
Risk assessment date: December 2016

School Website

Service Provider: GoDaddy, Hunwick Primary School

Website: <http://hunwickprimary.org.uk/privacy>

Potential data shared: photos or names

Controls: All information published is subject to school policies. Explicit permission will be sought before publishing images of students.

Risk assessment date: December 2016

Social Media

Service Provider: Facebook, Twitter, Youtube, Hunwick Primary School

Website: <http://hunwickprimary.org.uk/privacy>

Potential data shared: photos or names

Controls: All information published is subject to school policies. Explicit permission will be sought before publishing images of students.

Risk assessment date: December 2016

Legal Requirements

The school required, by law, to pass certain information about our pupils to our local authority (LA) and the Department for Education (DfE). This will be done electronically.

For more information about this please see our privacy notice for pupils.